QUATERLY MEETING

17TH April 2016
Data Management

Reaching People In Need!
INTRODUCTION

Data Management has played a very key important role in DAQVAH over the past few months since it was Established in order to ensure proper storage of all its records which includes members’ information, payments tracking, projects records, Expenditures, etc.

In brief, data management can be referred to as a system, method or procedure that ensures information in an organization are well organized and properly stored. It also helps to secure data by the use of passwords and also provide useful analysis for Management.

Every Organization has a specific way of storing data and it ranges from different levels—from simple excel files to a more advanced database system or to an online data storage. We will look at how our organization (DAQVAH) stores its data after looking at the importance of data management.
IMPORTANCE OF DATA MANAGEMENT

ESPECIALLY IN DAQVAH

1. Data Management helps to store all relevant information for the organization.

2. It serves as the central system and reference base for the organization.

2. It provides useful information and results to management.

3. It helps management in decision-making.

4. It safeguards the organization on accountability and transparency when all letters, documents and records of financial submissions are properly kept.

4. It also helps in project planning and budgeting through surveys and monitoring.

5. It serves as a reporting tool for all financial records and members of the organization.

Now let’s look at the role data management system plays in DAQVAH.

Data Management

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**WHY DATA MANAGEMENT IN DAQVAH?**

As stated earlier, DAQVAH has been storing data for a very long time and the reason for this is that it works with people and money that needs to be accounted for. And as the organization grows so will its members and payment commitments.

It was deemed necessary and really encouraged to have a very systematic database where it will serve as the central storage for all daqvah related works.

In the next slide, we will look at the different ways DAQVAH stores its data and how it interacts with the media at large...
DIFFERENT TYPES OF DATA SYSTEM AND MEDIA DAQVAH USES.

1. DAQVAH DATABASE

This is the main database and central storage where all information regarding members, payments, projects, etc are stored and is also used for reporting.

‘Let’s see how it operates’
ODK which means Open Data Kit is a modern application that is used for data collection in the field, it works on all android Platform phones and makes data collection much easier as compared to paper-base questionnaires. Many large organizations uses odk to collect their data such as the World Food Programme, Food And Agricultural Organization, UNFPA and some government ministries and also DAQVAH charity foundation.

‘Let’s see how it operates’
DIFFERENT TYPES OF DATA SYSTEMS IN DAQVAH

3. GMAIL & GOOGLE DRIVE

Sending information through email is another very important method of sending data especially when you have to send attachments (large files) to your colleagues or share information that needs to be copied to all members.

Google Drive is also a faster way of sending data from a folder that is shared with colleagues from different places and with different computers.

‘Let’s see how it works’
DIFFERENT TYPES OF DATA SYSTEM AND MEDIA DAQVAH USES.

4. facebook

Facebook is the largest social media network in the whole world with not less than 1 Billion Users in the world.

That means it is one of the greatest means of communicating with your friends, new ones, old ones. And also communicate with DAQVAH.

‘Let’s peep but don’t forget to like!’
5. whatsapp

Whatsapp has also increased its members which makes it one of the largest social media networks in the whole world with not less than 1 Billion users as well.

So this is an opportunity for daqvah to connect its members together in a group and tighten the bond with its members.

‘Let’s peep but don’t forget to like!’
DIFFERENT TYPES OF DATA SYSTEMS IN DAQVAH

5. Website- www.daqvah.foundation.org

Creating a full-functioned website with its own domain name is not an easy process or task to do. However, DAQVAH has already one!

Having a website is different from having a Facebook page and or WhatsApp groups (although both are very useful), the great thing about a website is that it is like a house, so you structure it as how you want.

‘Let’s take a look!’
JAZA’KUMULLAH KHAIRAN

ANY QUESTIONS OR SUGGESTIONS...?