DAQVAH
Charity Foundation

4th QUATERLY MEETING

16th October 2016
Contents

- Data Management
- Different Technological Platforms used in DAQVAH
- Membership Analysis

Reaching People In Need!
SO.. WHAT IS DATA MANAGEMENT?

In brief, data management can be referred to as a system, method or procedure that ensures information in an organization are well organized and properly stored. It also provides useful analysis for decision making in an organization.

Every Organization has a specific way of storing data and it ranges from different levels; From simple excel files to a more advanced database system.

With the level of data involved in the foundation and how important it is to keep it confidential from intruders, DAQVAH taught is fit to use a database system that can provide large data storage size, high security, well organized and easy to access as well as meeting the foundation’s day-to-day operations, so Microsoft Access properly fits into this and was the best go for us.
IMPORTANCE OF DATA MANAGEMENT IN DAQVAH

Data Management as was stated earlier plays a very key important role to the foundation, among these roles are the following:

1. Data Management helps to store all relevant information of the organization including Membership details, payment records, projects, events, and other administrative information.

2. It serves as the central hub for information sharing as well as knowledge sharing of the organization’s programmes.

3. It provides useful information and result to the executive.

4. It safeguards the organization on accountability and transparency when all documents and financial data are stored and analyzed.

5. It also helps in project planning and budgeting by conducting surveys and On-Site monitoring.

6. It also serves as a reporting tool for all key indicators stored in the DAQVAH Data Management Platform.
DIFFERENT METHODS OF DATA STORAGE AND MEDIA DAQVAH USES.

1. DAQVAH DATA MANAGEMENT PLATFORM (D.D.M.P)

This is the foundation’s main database and central storage where all information regarding members, payments, projects, etc. are stored.
ODK means Open Data Kit is a modern application that is used for data collection in the field, it works on all android Smart phones and makes data collection very easier as compared to paper-base questionnaires. Many large organizations use odk to collect data such as the World Food Programme, FAO, UNFPA and many government agencies.

‘Let’s see how it operates’
Sending information through email is another very important method of sending data especially when you have to send attachments (large files) to your colleagues or share information that needs to be copied to all members.

Google Drive is also a faster way of sending data from a folder that is shared with colleagues from different places and with different computers. Google Forms also allows us to build our forms which can be remotely access by our members.
DIFFERENT TYPES OF DATA SYSTEM AND MEDIA DAQVAH USES.

4. facebook

Facebook is the largest social media network in the whole world with not less than 1 Billion Users in the world.

That means it is one of the greatest means of communicating with your friends, new ones, old ones. And also communicate with DAQVAH.

‘Let’s peep but don’t forget to like!’
DIFFERENT TYPES OF DATA SYSTEMS IN DAQVAH

5. whatsapp

Whatsapp has also increased its members which makes it one of the largest social media networks in the world with not less than 1 Billion users as well.

So this is an opportunity for daqvah to connect its members together in a group and tighten the bond with its members.

‘Let’s peep but don’t forget to like!’
DIFFERENT TYPES OF DATA SYSTEMS IN DAQVAH

5. Website- www.daqvahfoundation.org
   www.daqvah.com

Creating a full-functioned website with its own domain name is not an easy process or task to do. However, DAQVAH has already one!

Having a website is different from having a Facebook page and or WhatsApp groups (although both are very useful), the great thing about a website is that it is like a house, so you structure it as how you want.

‘Let’s take a look!’
Membership Growth By Gender

In our last quarterly meeting (in July), we had 328 members, 233 increase...
Subscription types

DAQVAH: Subscription Types.

- SELF & DECEASED: 3
- SELF & DAUGHTER: 1
- SELF: 551
- DECEASED: 6

Data Management

Reaching People In Need!
Whatsapp Users

Data Management

Reaching People In Need!
**Member Type**

- International: 16
- National: 545

**Methods by which People have joined DAQVAH**

- Person: 504, 90%
- Islamic Programs: 26, 5%
- Social Media: 30, 5%

**Member Category**

- Student: 309, 55%
- Worker: 146, 26%
- Neither: 106, 19%
Marital Status

<table>
<thead>
<tr>
<th>Marital Status</th>
<th>Male</th>
<th>Female</th>
</tr>
</thead>
<tbody>
<tr>
<td>Single</td>
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<td>195</td>
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<tr>
<td>Married</td>
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<td>Widowed</td>
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<td>3</td>
</tr>
<tr>
<td>Engaged</td>
<td>7</td>
<td>8</td>
</tr>
</tbody>
</table>
Membership Growth By Month and Year

DAQVAH: Membership Growth by Country/Region

- America: 4
- England: 2
- France: 3
- Ghana: 1
- Guinea: 1
- Liberia: 1
- Nigeria: 1
- Russia: 1
- Scotland: 1
- Sweden: 1
- Bo: 46
- Kono: 2
- Lungi: 4
- Makeni: 5
- Moyamba: 1
- East 1: 106
- Central 1: 105
- Central 2: 144
- East 2: 128

Total: 561

Data Management

Reaching People In Need!
## Payments Projections

<table>
<thead>
<tr>
<th>Projection</th>
<th>Amounts</th>
</tr>
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<tbody>
<tr>
<td>By Month</td>
<td>18,634,000</td>
</tr>
<tr>
<td>By Quarter</td>
<td>55,902,000,000</td>
</tr>
<tr>
<td>By Year</td>
<td>223,608,000</td>
</tr>
</tbody>
</table>

### DAQVAH: TOTAL MEMBERS' SUBSCRIPTIONS PROJECTION

- **By Year**: 223,608,000
- **By Quarter**: 55,902,000
- **By Month**: 18,634,000
CHALLENGES/REQUEST

1. Members to submit full information when filling their forms (so to always have accurate data of them).

2. Photo recognition is an important aspect for our field staffs, this is important as we use them to differentiate similar names and information.

3. If there are any information you’ve provided earlier which has changed since the last time you submitted, kindly inform the Data Management Department.

4. If you have any request or issues to clarify regarding your records or information in DAQVAH, Don’t hesitate to contact us as well.

5. Members to live up to their promises so that we can meet our targeted goals fully. In Shaa Allah.

Data Management
1. First Annual Report to be Published on the foundation’s activities and finance next year.

2. More Contents to be uploaded on our website for wide-public views especially for members outside Sierra Leone and those who are very busy.

3. Members will have access to all of our reports on our website as well as on the foundation’s whatsapp groups.

4. Full engagement of the Facebook page for continuous updates on the Foundation’s activities, updates and appeal.

5. DAQVAH Android App Project to Kick-Off next year! In Sha Allah.
JAZA’KUMULLAH KHAIRAN

For Islam, there’s no time wasted!

Work as if you will die tomorrow.

ANY QUESTIONS OR SUGGESTIONS...?